

City of Lawrence
Outside Agency
Bi-annual Report
2016

Reports on activity should be submitted electronically to Danielle Buschkoetter, at dbuschkoetter@lawrenceks.org. Reports on activities from January 2016 to June 2016 are due on July 15th 2016. Cumulative reports on activities from January 2016 through December 2016 are due on February 15th 2017.

Agency Name: WARM HEARTS OF DOUGLAS COUNTY, INC.

Reporting Period (please check one): ☒ January - June (deadline July 15) • ☐ January – December (deadline February 15)

1. Give a brief narrative of the activities that were funded with City funds over the reporting period checked above.

Our fiscal year ends August 31st and the majority of our expenses occur in the fall when we conduct our annual fundraising campaign. Beginning January 1st, applications for emergency assistance for payment of winter heating bills are accepted. Expenses for this reporting period include: Annual filing fee to State of Kansas \$40, Annual Review by accountant \$1200, PO Box rental \$70, Print advertising for solicitation of donations \$968, Postage \$196, and WOW TV campaign for donations \$3600, for a total of \$6074.00.

2. Provide specific detail (and supportive documents, if needed) to demonstrate progress made toward your goals/objectives.

During this reporting period Warm Hearts experienced a decrease in contributions compared to the previous year. The percentage of decrease was 3.5% from 2015. Decreasing contributions are becoming a trend for this organization.

- ### 3. How have you impacted the citizens of Lawrence?

Winter 2015/2016 was unusually mild and applications for emergency heating assistance decreased from the previous year. We do not expect this to be a continuing trend. During this period we received 281 applications for emergency heating assistance which impacted the lives of 535 individuals. These individuals included 71 single parent families, 212 children and 58 senior citizens in Douglas County. Total assistance in the amount of \$43,633 was provided.

4. What barriers, if any, have you encountered?

One of our goals in recent years has been to increase the number of senior citizens (65 years & older) that we provide with heating assistance. We have found that many in this age group suffer in silence and are reluctant to ask for assistance.

5. Review the line-item budget you provided in your application. How much of your allocation has been spent?

Projected Expenses for 2015/2016	Budget	Actual
Annual Accounting Review	\$1200	\$1200
Annual Filing Fee	40	40
PO Box Rent	62	70
Postage	150	196
Annual Campaign	1133	968
WOW Advertising Campaign	3600	3600
TOTAL	\$6185	\$6074

Our fiscal year end is August 31st. Our allocation for 2016 was spent last fall when all of our expenses are incurred for the 2016 emergency heating assistance is provided.